# Guidelines for abstract format – ICES ASC 2020

Submit your abstract as a Word document Use the online submission form and prescribed credentials.

## Title

The title of your abstract should be <u>bold and underlined</u>. Use sentence case. Only capitalise the first word and any proper nouns within the title. Put any words to be italicised into italics. Do not use a full stop at the end of the title.

## Body of your abstract

Your abstract should be maximum one A4 page (400 words) and should not include figures. Use font Calibri, size 11.

You should include a clear statement of the topic of your paper and your research question.

## First author and co-authors

List all authors first name/initial last name.

Use commas between names.

Use a comma instead of and to separate the final two authors (Author A, Author B, Author C).

Do not repeat the first authors name in the list of co-authors.

If using initials, please put a full stop after each initial.

Do not capitalise every letter.

#### Keywords

Separate keywords with commas. Write all keywords in lower case unless proper nouns.

#### **Contact information**

Remember to include contact information for the first author (name, institute, and e-mail).